

**Southwest TN Workforce Board
Executive Committee**
Wednesday, May 6, 2026 – 10:00 a.m.

American Job Center
1124 Whitehall St., Jackson

[Zoom Meeting ID:](#) 860 1943 7541
Passcode: 392976

Agenda

Welcome and Call to Order Gem Bell, Chair

- Opportunity for Public Comment (limit of three minutes per speaker)

Review and Approval of Minutes of 02/5/2026 Meeting **(Vote Required)** Gem Bell

Facilities and Technology Report LeAnn Lundberg, Director of Facilities & Computer Services

- Hardin County AJC Relocation – Board Approval **(Vote Required)**

Performance & Compliance Report Laura Speer, Director of Performance & Compliance

- Quarterly Complaint Logs Update
- Monitoring Status Report
- Data Validation Update
- Local Performance
 - Adjusted PY 24 Performance Results
 - Estimated PY 25 Q3 Results

Budget & Administration Report Gina Johnson, Director of Finance & Admin. Services
Jennifer Bane, Executive Director

- Financial Status Report
- Program Year 2025 Budget Update
- Program Year 2026 Budget
- Property Management Policy Changes **(Vote Required)**

Program Oversight Report Ariel McGahey, Director of Operations

- Career Service Provider (CSP) Performance
- One-Stop Operator (OSO) Performance
- AJC Certifications **(Vote Required)**

Other Business All
Jennifer Bane

- Local and Regional Plan Modifications **(Vote Required)**
- Officer Elections

Future Meeting Dates & Upcoming Events

Meeting / Event	Date and Time	Location
State Workforce Board Meeting	May 8, 10:00 am	Nashville / YouTube
Virtually Speaking Webinar	June 4, 9:00 am	Zoom
Southwest TN Workforce Board Meeting	June 11th, 11:00 am	Jackson State / Zoom
Remaining 2026 Committee Meetings	10:00 am on Thursday, August 6 th , November 5 th	Jackson AJC / Zoom
Remaining 2026 Board Meeting Dates	11:00 am on Thursday, Sept. 10 th (Annual Meeting), Dec. 1 st (with Northwest)	Jackson State Community College / Zoom