

**Northwest TN Workforce Board
American Job Center (AJC) Committee**

Tuesday, February 3, 2026 – 9:00 a.m.

[Join Zoom Meeting](#)

Meeting ID: 868 8029 1696

Passcode: 257433

Chair- Rita Alexander

Vice Chair – Lori Burdine

Agenda

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| 1. Welcome and Call to Order | Rita Alexander |
| a. Opportunity for Public Comment (limit of three minutes per speaker) | |
| 2. Review and Approval of Minutes of 11/4/2025 meeting (Vote Required) | Rita Alexander |
| 3. American Job Center Services Report | Erica Nance, One-Stop Operator |
| 4. Career & Training Services Report | Connie Stewart, CSP Executive Director |
| 5. Business Services Report | Ginger Powell, Deputy Director |
| 6. LFPR Strategic Priorities – High Quality Jobs Action Items | Jennifer Bane, Executive Director |
| 7. Other Business | |
| a. Board Certification Process | Jennifer Bane |

Future Meeting Dates & Upcoming Events

Meeting / Event	Date and Time	Location
State Workforce Board Meeting	February 27, 10:00 am	Nashville / YouTube
Virtually Speaking Webinar	March 3, 9:00 am	Zoom
Northwest TN Workforce Board Meeting	March 10, 10:00 am	NW HRA & DD, Martin / Zoom
Remaining 2026 Committee Meeting Dates	9:00 am on Tuesday, May 5 th , August 4 th , November 3 rd	Zoom
Remaining 2026 Board Meeting Dates	10:00 am on Tuesday, June 9 th , Sept. 15 th (annual), Dec. 1 st (with Southwest)	NW HRA & DD, Martin / Zoom