

**Southwest Tennessee Workforce Board
September 11, 2025– 11:00 am**

American Job Center
1124 Whitehall St.
Jackson, TN

[Join Zoom Meeting](#)
Meeting ID: 828 2581 4342
Passcode: 891135

Agenda

Welcome & Call to Order

Gem Bell, Vice Chair

- Acknowledge Quorum/Conflict of Interest
- Opportunity for Public Comment (limit three minutes per speaker regarding agenda items only)

Approval of Minutes of June 12, 2025 Meeting (Vote Required)

Gem Bell

Presentation of the 2024-2025 Annual Report

Board Staff

Committee Reports & Action Items

American Job Center (AJC) Committee Report

Linda Beaulieu, Chair

- Grievance & Complaint Resolution Policy **(Vote Required)**
- Veterans & Eligible Spouse Priority of Service Policy **(Vote Required)**
- In-Demand Occupations List **(Vote Required)**

Executive Committee Report

Gem Bell, Chair

- Decatur County AJC Certification **(Vote Required)**
- American Job Center (AJC) Schedule Changes **(Vote Required)**
- Monitoring Policy Changes **(Vote Required)**
- MPCR Policy Changes **(Vote Required)**

Outreach and Opportunities Committee Report

Joe Stephens, Chair

- Southwest Eligible Training Provider (ETPL) Program Renewals **(Vote Required)**
- State ETPL Program Renewals **(Vote Required)**
- Removal of Union University Programs **(Vote Required)**
- TCAT Jackson New Program Applications
 - Part-Time Welding **(Vote Required)**
 - Part-Time Licensed Practical Nursing **(Vote Required)**
 - Farming Operations Technology **(Vote Required)**

Executive Director Report

Jennifer Bane, Executive Director

- State Workforce Development Board Report
 - Strategic Plan Updates and Board Certification

Future Meeting Dates & Upcoming Events

<i>Meeting / Event</i>	<i>Date and Time</i>	<i>Location</i>
Virtually Speaking Webinar	December 4, 9:00 am	Zoom
State Workforce Development Board	November 14, 9:00 am	Nashville / YouTube
Remaining 2025 Board Meeting Dates	12:00 pm on Thursday, Dec. 2 nd (with Northwest)	West TN AgResearch & Education Center (Jackson)/ Zoom

Developing a quality workforce system to meet the needs of area employers and jobseekers.