

**Northwest TN Workforce Board
American Job Center (AJC) Committee**

Tuesday, August 5, 2025 – 9:00 a.m.

Milan Chamber of Commerce
1069 S. Main Street
Milan, TN

[Join Zoom Meeting](#)

Meeting ID: 817 8846 0321

Passcode: 515442

Chair - Vacant

Vice Chair – Rita Alexander

Agenda

1. Welcome and Call to Order Ted Piazza
 - a. Opportunity for Public Comment (limit of three minutes per speaker)
2. Election of Committee Chair **(Vote Required)** Ted Piazza
Nominees- Chair: Rita Alexander, Vice Chair: Lori Burdine
3. Review and Approval of Minutes of 5/6/2025 meeting **(Vote Required)** Ted Piazza
4. American Job Center Services Report Erica Nance, One-Stop Operator
5. Career & Training Services Report Connie Stewart, CSP Executive Director
6. Business Services Report Ginger Powell, Deputy Director
7. Grievance & Complaint Resolution Policy **(Vote Required)** Ariel McGahey, Director of Operations
8. Veterans & Eligible Spouse Priority of Service Policy **(Vote Required)** Ariel McGahey
9. In-Demand Occupations List **(Vote Required)** Jennifer Bane, Executive Director
10. LFPR Strategic Priorities – Employee Empowerment Jennifer Bane
Ensure that workers have a meaningful voice. Enable workers to contribute to decisions about their work, how it is performed, and organizational direction.
 - a. Effective and innovative strategies?
 - b. Specific opportunities for target populations / underserved communities?
 - c. What can / should the Board and AJCs do to assist with these items?
11. Other Business All
 - a. Officer Elections

Future Meeting Dates & Upcoming Events

Meeting / Event	Date and Time	Location
State Workforce Board Meeting	August 22 nd , 8:30am – 12pm	Nashville / YouTube
Virtually Speaking Webinar	September 4 th , 9:00 am	Zoom
Northwest TN Workforce Board Meeting	September 9 th , 10:00 am	NW HRA / DD (Martin) / Zoom
Remaining 2025 Committee Meetings	9:00 am on Tuesday, November 4 th	Milan Chamber / Zoom
Remaining 2025 Board Meeting Dates	10:00 am on Tuesday, Dec. 2 nd (with Southwest)	TBD / Zoom

**Northwest TN Workforce Board
Executive Committee**

Tuesday, August 5, 2025 – 10:15 a.m.

Milan Chamber of Commerce
1069 S. Main Street
Milan, TN

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Agenda

Welcome and Call to Order Ted Piazza, Chair
 a. Opportunity for Public Comment (limit of three minutes per speaker)

Review and Approval of Minutes of 5/6/2025 Meeting **(Vote Required)**

Facilities and Technology Report LeAnn Lundberg, Director of Facilities & Computer Services
 • Relocation and Re-Designation of the Dyersburg AJC

Performance & Compliance Report Laura Speer, Director of Performance & Compliance
 • Quarterly Complaint Logs Update
 • Monitoring Status Report
 • Data Validation Update
 • Local Performance - Estimated PY 24 Q4 Results

Budget & Administration Report Gina Johnson, Director of Finance & Admin. Services
Jennifer Bane, Executive Director
Jennifer Bane
 • Financial Status Report
 • Program Year 2024 Budget Update
 • Program Year 2025 Budget Update

Program Oversight Report Ariel McGahey, Director of Operations
 • Career Service Provider (CSP) Performance
 • One-Stop Operator (OSO) Performance
 • Monitoring Policy Changes **(Vote Required)**
 • MPCR Policy Changes **(Vote Required)**

Career Services Provider (CSP) Procurement Jennifer Bane
 • Timeline
 • Participant Payroll

Other Business All
 • Officer Elections

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**NW TN Workforce Board
Outreach and Opportunities Committee**

Tuesday, August 5, 2025 – **11:00 a.m.**

Milan Chamber of Commerce
1069 S. Main Street
Milan, TN

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Chair – TBD

Vice Chair – Glad Castellaw

Agenda

1. Welcome and Call to Order Glad Castellaw, Vice-Chair
 - a. Welcome new board member, Loretta Mealer, Auston Mealer’s Restaurant Equipment Service
 - b. Opportunity for Public Comment (limit of three minutes per speaker)

2. Election of Committee Chair **(Vote Required)** Glad Castellaw
 - a. Nominee: Jon Dougherty

3. Review and Approval of Minutes of 5/6/2025 Meeting **(Vote Required)** Glad Castellaw

4. Target Populations Reports
 - a. Youth Services Report Connie Stewart, CSP Executive Director
 - o Youth Participant / Parent Report
 - b. Adult Education (AE) Report AJ Belyew, NW TN AE Program Director
 - c. Vocational Rehabilitation Report Ashley Roberts, Regional Supervisor

5. Talent Pipelines Report Ginger Powell, Deputy Director

6. ETPL Report Laura Speer, Director of Performance & Compliance
 - a. Program Renewals- NW Local ETPL **(Vote Required)**
 - b. Program Renewals- State ETPL **(Vote Required)**
 - c. New Program Application
 - Performance Beauty Academy - Cosmetology **(Vote Required)**
 - TCAT Northwest - Hospitality, Tourism, & Retail Technology **(Vote Required)**
 - TCAT Henry/Carroll – Telecommunication Technology **(Vote Required)**

7. LFPR Strategic Priorities – Employee Empowerment Jennifer Bane, Executive Director
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