

**Southwest TN Workforce Board
American Job Center Committee**

Thursday, May 8th, 2025– **9:00 a.m.**

American Job Center
1124 Whitehall St., Jackson

[Zoom Meeting ID: 852 1341 1589](#)

Passcode: 968451

Chair – Linda Beaulieu

Vice Chair – Christina Rhea

Agenda

1. Welcome and Call to Order Linda Beaulieu, Chair
 - a. Welcome New Board Member Logan McCoy, Greater Jackson Chamber
 - b. Opportunity for Public Comment (limit of three minutes per speaker)

2. Review and Approval of Minutes of 02/13/2025 Meeting (**Vote Required**) Linda Beaulieu

3. American Job Center Services Report & Program Highlights Erica Nance, One-Stop Operator

4. Career & Training Services Report Kena Hamm, CSP Director of Program Services

5. Business Services Report Ginger Powell, Deputy Director

6. LFPR Strategic Priorities – Pay Jennifer Bane, Executive Director
Provide an equitable living wage to all workers and ensure fair compensation practices.
 - a. Effective and innovative strategies?
 - b. Specific opportunities for target populations / underserved communities?
 - c. What can / should the Board and AJCs do to assist with these items?

7. Other Business All
 - a. Nominations for Board Secretary

Future Meeting Dates & Upcoming Events

Meeting / Event	Date and Time	Location
State Board Meeting	May 16th, 8:30am – 12pm	Nashville / YouTube
Virtually Speaking Webinar	June 5th, 9:00 am	Zoom
Southwest TN Workforce Board Meeting	June 12th, 11:00 am	Jackson AJC / Zoom
Remaining 2025 Committee Meetings	9:00 am on Thursday, August 7 th November 6 th	Jackson AJC/ Zoom
Remaining 2025 Board Meeting Dates	10:00 am on Thursday, Sept. 11 th (Annual Meeting) Dec. 2 nd (with Northwest)	TBD / Zoom

Southwest TN Workforce Board

Executive Committee

May 8, 2025 – 10:15 a.m.

American Job Center
1124 Whitehall St., Jackson

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Agenda

- Welcome and Call to Order Gem Bell, Chair
- Opportunity for Public Comment (limit of three minutes per speaker)
- Review and Approval of Minutes of 2/13/2025 Meeting **(Vote Required)** Gem Bell
- Facilities and Technology Report LeAnn Lundberg, Director of Facilities & Computer Services
- Proposed move for Decatur County Specialized AJC **(Vote Required)**
 - Schedule change for Hardin County Affiliate AJC **(Vote Required)**
- Performance & Compliance Report Laura Speer, Director of Performance & Compliance
- Quarterly Complaint Logs Update
 - Monitoring Status Report
 - Data Validation Update
 - Local Performance – Estimated PY 24 Q3 Results
- Budget & Administration Report Gina Johnson, Director of Finance & Admin. Services
- Financial Status Report Jennifer Bane, Executive Director
 - Program Year 2024 Budget Update Jennifer Bane
 - Program Year 2025 Budget **(Vote Required)**
- Proposed Changes to the Bylaws **(Vote Required)** Jennifer Bane
- Program Oversight Report Ariel McGahey, Director of Operations
- Career Service Provider (CSP) Performance
 - One-Stop Operator (OSO) Performance
- Other Business All
- Nominations for Board Secretary

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**Southwest TN Workforce Board
Outreach and Opportunities Committee**

Thursday, May 8, 2025 – 11:00 a.m.

American Job Center
1124 Whitehall St., Jackson

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Passcode: 968451

Chair – Joe Stephens

Vice Chair – OPEN

Agenda

1. Welcome and Call to Order Joe Stephens, Chair
 - a. Welcome New Board Member Mike Thorne, SMART Local 4 (replacing Alfredo Peña. Alfredo will still serve as a committee member.)
 - b. Opportunity for Public Comment (limit of three minutes per speaker)
 - c. Vice Chair Nominations

2. Review and Approval of Minutes of 2/13/2024 Meeting (**Vote Required**) Joe Stephens

3. Target Populations Reports
 - a. Youth Services Report Kena Hamm, CSP Director of Program Services
 - o Youth Participant / Parent Report
 - b. Adult Education (AE) Report Stewart Stanfill, AE Program Director
 - c. Vocational Rehabilitation Report Ashley Roberts, Regional Supervisor

4. Talent Pipelines Report Ginger Powell, Deputy Director

5. ETPL Report Laura Speer, Director of Performance & Compliance
 - a. Program Renewals (**Vote Required**)

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