

## **Northwest TN Workforce Board Outreach and Opportunities Committee**

**Tuesday, February 1, 2024 – 1:30 p.m.**

Milan Chamber of Commerce, 1069 S. Main Street, Milan, TN or Zoom

### **Minutes**

**Committee Members Attending via Zoom:** Glad Castellaw, Ronnie Gunnels, David Parrish, AJ Douglas, Jon Dougherty, Kelly Buffington

**Staff and Contractors Attending In-Person:** Jennifer Bane, Ginger Powell, Gina Johnson, Laura Speer, Erica Nance (OSO), Ashley Mayton (OSO); **via Zoom:** Lana Burchfiel, LeAnn Lundberg, James Starnes (OSO), Connie Stewart (CSP)

**Guest Attending via Zoom:** Nicole Briley Earp, Sabra Bledsoe

**Review and Approval of Minutes of 10/24/23 Meeting:** Glad Castellaw called the meeting to order and asked for comments regarding the prior meeting's minutes.

- **MOTION:** Jon Dougherty moved to approve the 10/24/23 minutes as presented and Ronnie Gunnels seconded the motion. All were in favor and the motion carried.

### **Target Populations Reports:**

- **Youth Services / Participant Report:** Connie Stewart introduced Nicole Briley Earp, whose daughter Layla is participating in our Youth program. Layla is a student at Austin Peay State University and is receiving tuition assistance through an Individual Training Account (ITA). Nicole stated that neither online classes nor commuting over an hour one-way were ideal options for Layla, so she was appreciative of the ITA dollars assisting with tuition which allowed her family to support Layla living on campus instead. Layla made the Dean's List her first semester of school. Her goal is to have a career in Behavioral Sciences or Special Education. Connie is also working to secure a worksite on campus for Layla to participate in a work experience while attending school.
- **Adult Education (AE) Report:** AJ Douglas, NW TN AE Program Director, provided an update on services in NW and Madison County. They hired a full-time instructor in Madison County and opened a Hope Center class there for women. AE also partnered with the Jackson-Madison County School system to offer classes to parents. They are in the process of getting into the Madison County Jail population for the first time. A new Hi-Set testing location is in place in Camden. The Career Coach is currently working on a Career Coaching Workshop at the Personal Development Center in Dresden in March on resume and digital literacy. Jenn suggested partnering with AE to serve parents through the GROWWTH TANF grant.
- **Vocational Rehabilitation (VR) Report:** Davis Parrish, CTWC West Area Manager, reported that they are hoping to renew interagency meetings to share community resources. They are working with the prison in Lake County to try to assist inmates within 30 days of release to enter into the VR program, or other AJC programs, through partnership with each facility's re-entry specialist. They are also continuing to help students of the Eagles Access Program at Dyersburg State look for places to do work experiences, and hope to expand to the Henry County location as well. Glad Castellaw asked what their biggest struggle is, and David said transportation has always been the primary barrier, especially in rural areas. Staff do also assist participants to get their learner permits. Erica also mentioned that VR has partnered with the AJCs and Access Points to offer monthly Job Clubs. About 10 individuals participated in the Dyersburg AJC Job Club last month.

**Talent Pipelines Report:** Ginger Powell, Deputy Director, presented the attached Talent Pipelines report detailing career exploration and talent pipelines efforts and programs. There has been a total of 46 GROWWTH enrollments and staff spending significant time on outreach to increase enrollments. There has been a total of 121 Summer Youth Employment Program (SYEP) enrollments, exceeding the goal of 120. We will likely enroll more SYEP participants than the goal to expend all of the funds. The TRANFR simulations have become shorter, and we have more modules available. Rural Public Health grant activities continue with staff assisting in coordinating career exploration events at local high schools, including Dyersburg State bringing the ambulance simulator and other hands-on activities. By the time the grant concludes, all counties in our area will have participated. All funds from the Office of Reentry to serve justice-involved individuals (JIIs) have been obligated and staff anticipate achieving the enrollment goal. RESEA service levels and the December unemployment rate are noted in the report.

**Eligible Training Provider List (ETPL) Report:**

- Program Renewals: Laura Speer presented the attached list of programs due for renewal, including corresponding labor market information and performance data. Two of the programs reported no enrollments. Staff recommended that all these programs be renewed for another 2 years.
  - o **MOTION: Ronnie Gunnels moved to approve the renewal of the ETPL programs as presented and Jon Dougherty seconded the motion. All were in favor and the motion carried.**
- New Program Applications: Laura presented Dyersburg State Community College's new Surgical Technology Program for review. The full details on the program are included in the handouts along with the corresponding labor market information indicating there is demand for the program.
  - o **MOTION: Ronnie Gunnels moved to approve the DSCC Surgical Technology Program as presented and Kelly Buffington seconded the motion. All were in favor and the motion carried.**

**LFPR (Labor Force Participation Rate) Strategic Priorities—Fringe & Other Benefit Options:** Jennifer Bane reported that one of the primary goals from the TN Department of Labor and Workforce Development (TDLWD) that we are tasked with working on is increasing the LFPR. Additionally, the new National Dislocated Worker Grant (DWG) focuses on assisting individuals in obtaining high quality jobs, which the grant specifies include access to employer-provided benefits. We are looking to our committee and board to share best practices or feedback of what they have learned about benefits, including traditional benefits as well as others such as flexible schedules, as well as generational differences in the workplace. The state is developing their strategic plan, and we are working on a regional and local plan that will also focus on this. We are waiting on a report from the state on the results of the consultants' evaluation of the system and the American Job Centers structure which will also be incorporated into the plans.

**Other Business:** Jennifer Bane requested Conflict of Interest Forms be submitted this week if they have not been already. These have to be submitted to the TDLWD in order for our Board to be in compliance.

**Future Meeting Dates & Upcoming Events:** Jennifer Bane reviewed the future meeting dates and upcoming events listed on the agenda.

*Respectfully submitted, Lana Burchfiel, Public Information Specialist*

**NW TN Workforce Board  
Outreach and Opportunities Committee**

Thursday, February 1, 2024 – 1:30 p.m.

Milan Chamber of Commerce  
1069 S. Main Street  
Milan, TN

[Join Zoom Meeting](#)  
Meeting ID: 836 4761 5244  
Passcode: 021334

Chair – Ben Marks

Vice Chair – Glad Castellaw

**Agenda**

1. Welcome and Call to Order Glad Castellaw, Vice Chair
2. Review and Approval of Minutes of October 24, 2023 Meeting **(Vote Required)** Glad Castellaw
3. Target Populations Reports
  - a. Youth Services Report Connie Stewart, CSP Executive Director
    - o Youth Participant / Parent Report
  - b. Adult Education (AE) Report AJ Douglas, NW TN AE Program Director
  - c. Vocational Rehabilitation Report David Parrish, CTRC West Area Manager
4. Talent Pipelines Report Ginger Powell, Deputy Director
5. ETPL Report Laura Speer, Director of Performance & Compliance
  - a. Program Renewals **(Vote Required)**
  - b. New Program Applications **(Vote Required)**
    - i. Dyersburg State Surgical Technology Program
6. LFPR Strategic Priorities – Fringe & Other Benefit Options Jennifer Bane, Executive Director
  - a. Employee / applicant feedback?
  - b. Effective and innovative strategies?
  - c. Succession Planning – engaging the emerging workforce and retaining early retirees?
  - d. What can / should the Board do to assist with these items? Virtually Speaking webinar pending.
7. Other Business All
  - a. Conflict of Interest Forms Due

**Future Meeting Dates & Upcoming Events**

| Meeting / Event                                  | Date and Time                                                                                                    | Location                                                             |
|--------------------------------------------------|------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------|
| Northwest Tennessee Workforce Board Meeting      | March 5 <sup>th</sup> , 10:00 am                                                                                 | NW HRA / DD (Martin)/Zoom                                            |
| Future Virtually Speaking Webinar                | March 7 <sup>th</sup> , 9:00 am                                                                                  | Zoom                                                                 |
| Local & Regional Plans Posted for Public Comment | March 8 <sup>th</sup>                                                                                            | <a href="http://www.tnworks.org">www.tnworks.org</a>                 |
| State Board Meeting                              | March 22 <sup>nd</sup> , 8:30 am – 12:00 pm                                                                      | Nashville / YouTube                                                  |
| Remaining 2024 Committee Meetings                | Thursday, 1:30 pm<br>May 2 <sup>nd</sup><br>August 1 <sup>st</sup><br>October 31 <sup>st</sup>                   | Milan Chamber of Commerce / Zoom                                     |
| Remaining 2024 Board Meetings                    | Tuesday, 10:00 am<br>June 4 <sup>th</sup><br>Thursday, Sept. 5 <sup>th</sup> (w/ SW)<br>December 3 <sup>rd</sup> | NW HRA / DD (Martin)/Zoom<br>TBD / Zoom<br>NW HRA / DD (Martin)/Zoom |

## **Northwest TN Workforce Board Outreach and Opportunities Committee**

**Tuesday, October 24, 2023 – 11:00 a.m.**

Milan Chamber of Commerce, 1069 S. Main Street, Milan, TN or Zoom

### **Minutes**

**Committee Members Attending In-Person:** Ben Marks, **via Zoom:** Ronnie Gunnels, David Parrish, AJ Douglas, Landy Fuqua, Jon Dougherty, Kelly Buffington, Justin Crice

**Staff and Contractors Attending In-Person:** Jennifer Bane, Ginger Powell, LeAnn Lundberg, Erica Nance (OSO), Ashley Mayton (OSO); **via Zoom:** Lana Burchfiel, Gina Johnson, James Starnes (OSO), Connie Stewart (CSP)

**Guest Attending In-Person:** Sabra Bledsoe; **via Zoom:** Skyllar Howell (Youth participant)

**Review and Approval of Minutes of 7/25/23 Meeting:** Ben Marks called the meeting to order and asked for comments regarding the prior meeting's minutes.

- **MOTION:** Landy Fuqua moved to approve the 7/25/23 minutes as presented and Ronnie Gunnels seconded the motion. All were in favor and the motion carried.

**Talent Pipelines Report:** Ginger Powell, Deputy Director, presented the attached Talent Pipelines report detailing career exploration and talent pipelines efforts and programs. There were 24 GROWWTH enrollments for the quarter and 97 Summer Youth Employment Program (SYEP) enrollments. There weren't any career exploration events for the quarter as schools have just started back, but we have events scheduled with Benton County Technical Center, Dyersburg High School, and Dyer County High Schools during HOSA week the first week in November as part of the Rural Public Health Grant in partnership with Baptist Hospital to promote training programs and careers as Respiratory Therapists and EMTs. The events so far have contributed to full classes with waiting lists. Contracts from the Office of Reentry to serve Justice-Involved Individuals have been received and the first UTCIS Manufacturing Skills Bootcamp was held this month at the Gibson County Jail. An OSHA class will also begin this month at the Weakley County Jail and several other classes are in the process of being scheduled. Jennifer Bane mentioned that RESEA numbers are still low since unemployment numbers are still down. Ben Marks asked about the benefits tracking of the simulations and how that translates to individuals enrolling in the programs. Jennifer noted that while the impacts are measured, there isn't currently a system in place to determine if career exploration events are resulting in program enrollments. The group discussed the many benefits of the services even if they don't result in enrollments, such as students who go to work for companies they toured as part of MFG Day events, or full classes for programs being promoted.

### **Target Populations Reports:**

- **Youth Services / Participant Report:** Connie Stewart introduced Work Experience participant, Skyllar Howell. She came into the AJC looking for a job and was placed in a work experience position at the Northwest Economic Development Council office in Dyersburg. She helps with rent, utilities, and commodities for people in need and said most of them are in the hardest time of their lives. Skyllar has since been hired by the worksite into a permanent Assistant position. She said the experience exposed her to social work and she is considering pursuing a degree in the field.
- **Adult Education (AE) Report:** AJ Douglas, NW TN AE Program Director, provided an update on services in NW and Madison County. There is a new ESL teacher in Madison County, and ESL classes are now being held in Madison and Weakley Counties. AJ is also looking to hire a full-time teacher in Madison County. There are currently 121 students enrolled and 20 graduates. The Measurable Skills Gains attainment is at 17.88% with a goal of 20% by December. The Northstar digital literacy program has 45 active students and they have earned 119 certificates to date such as basic computer skills, telehealth. There have also been 12 students who completed soft-skills training through the WIN software and earned 32 credentials.
- **Vocational Rehabilitation (VR) Report:** Davis Parrish, CTWC West Area Manager, reported they are currently working with the Dyersburg State Community College Eagle Access students on a weekly basis, and will begin working with the McDowell Center to assist clients with soft skills and career readiness. They continue to co-enroll with Title I for

paid work experience. David also mentioned that they are working on a way to get a job coach for work experience participants since it's usually only available for employed participants.

**Eligible Training Provider (ETP) Policy Change:** Jennifer Bane presented the changes to the ETP Policy as noted in red font on the attached handout. The majority of the changes were minor language changes and additional details added due to the State's updated policy. The performance measures, goal, and evaluation process were also updated to reflect the new policy. The detail on the State's appeal process and the monitoring process were removed as they are no longer listed in the State's policy.

- **MOTION: Justin Crice moved to approve the ETP Policy changes as presented and Landy Fuqua seconded the motion. All were in favor and the motion carried.**

**Eligible Training Provider List (ETPL):**

- **Program Renewals:** Jennifer Bane presented the following attached list of programs due for renewal, including corresponding labor market information and performance data. Only one of the programs reported any WIOA enrollments. The employment rate for WIOA students was below the required rate, but it is likely due to reporting errors. The performance information listed is for the 2021 program year as 2022 data is not yet available. At this time, staff recommended that all these programs be renewed.
  - **MOTION: Justin Crice moved to approve the renewal of the ETPL programs as presented on the attached handout and Landy seconded the motion. All were in favor and the motion carried.**
- **New Program Applications:** UT Martin submitted two new programs for addition to the ETPL – a Bachelor's Degree in Cybersecurity and a Bachelor's Degree in Construction Management. The full details on the programs are included in the handouts along with the corresponding labor market information indicating there is demand for both programs. Ben Marks questioned the cost of the program and Jennifer indicated that it is likely the full cost of the programs, not just tuition listed. Our ITA funds would only allow for up to \$4,000 per year for the last two years of the programs.
  - **MOTION: Ronnie Gunnels moved to approve the new UT Martin programs as presented on the attached handout and Justin Crice seconded the motion. All were in favor and the motion carried. Landy Fuqua abstained from discussion and voting.**

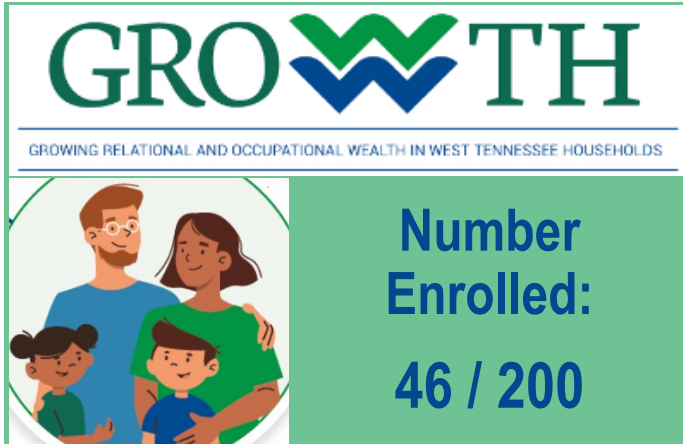
**Other Business:** Jennifer Bane presented the following items:

- **Strategy Session Results & Next Steps:** The survey results reviewed at the strategy session and the identified action items are included in the handouts. Jennifer noted that staff will begin working through the action items and bring follow-up items to the Board. We will also move forward with developing a labor force participation taskforce as discussed in the strategy session and would welcome volunteers. Sector-based taskforces will also be developed as part of the new QUEST National Dislocated Worker Grant which will also assist with this work.
- **2024 Meeting Schedules & Locations:** The proposed meeting dates and times are noted on the agenda. The schedule combines all committee meetings onto one day and pushes the meetings back about a week to allow sufficient time for staff to compile data for the reports, particularly the fiscal numbers. Jennifer will request use of the Milan Chamber meeting space for these meetings, and the NW Development District / Human Resource Agency for Board meetings.
- **Officer Elections:** Officers will need to be elected at the next meeting. Both the Chair and Vice-Chair are required to be private-sector representative. Jennifer will send out a reminder email for nominations and volunteers.
- **Other:** Jennifer mentioned the Conflict of Interest Forms will be due soon. An email will be sent and forms will be available at the next Board meeting.
- **Registered Electrical Apprenticeship Program (REAP):** Ben Marks asked Jon Dougherty about the status of the most recent REAP class students. One has since left and one may leave, but the other graduates have remained employed. It was suggested one might join a future meeting as a success story.

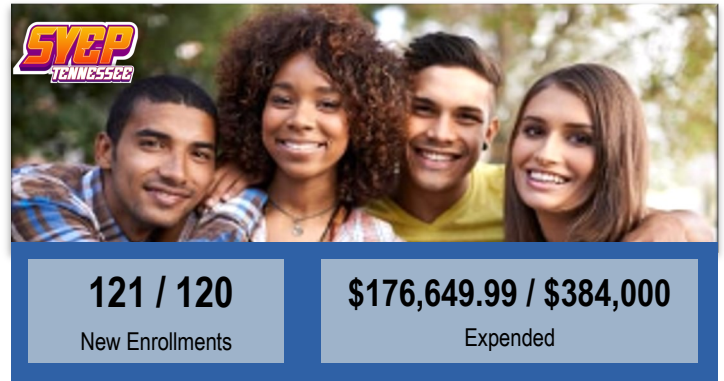
**Future Meeting Dates & Upcoming Events:** Future meeting dates and upcoming events were listed on the agenda.

*Respectfully submitted, Lana Burchfiel, Public Information Specialist*

# Talent Pipelines



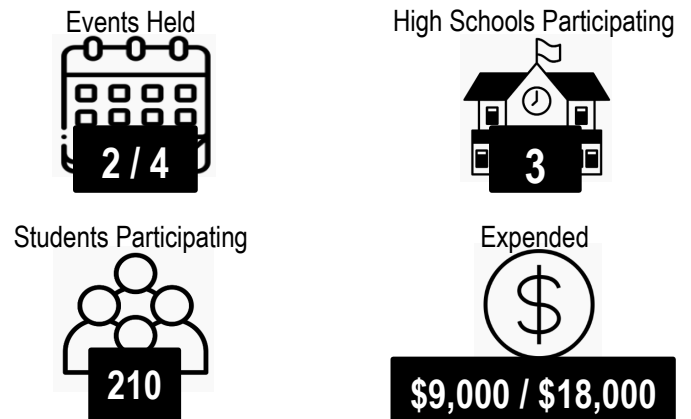
## Summer Youth Employment Program



## TRANSFR Virtual Reality Headsets



## Rural Public Health Workforce Training Network Grant

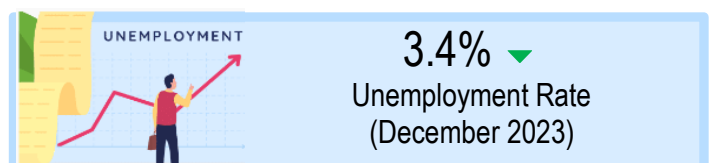


Members of the West Tennessee Public Health Workforce Training Network include Baptist Memorial Hospitals in Union City and Huntingdon; Dyersburg State Community College; Jackson State Community College; Priority Ambulance; and the Northwest Tennessee Workforce Board.

## Justice Involved Individuals



## Reemployment Services and Eligibility Assessments (RESEA)



Eligible Training Provider List (ETPL) Program Renewals

| Provider Name   | Program Title                                     | Completion Level                                                                                                                                                                     | Overall Completion Rate* | Overall Employment 2nd QTR after Exit* | WIOA Total Enrolled | WIOA Completion Rate* | Overall Employment 2nd QTR after Exit* | Lightcast Occupation                                                                       | 2024 Jobs | 2028 Jobs | 2024-2028 Change | Average Annual Openings | Average Hourly Earning |
|-----------------|---------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|----------------------------------------|---------------------|-----------------------|----------------------------------------|--------------------------------------------------------------------------------------------|-----------|-----------|------------------|-------------------------|------------------------|
| Dyersburg State | AAS - Health Sciences                             | An industry-recognized certificate or certification, An associate degree                                                                                                             | 100%                     | 100%                                   | 0                   | n/a                   | n/a                                    | Health Education Specialist; Community Health Worker; Medical and Health Services Managers | 299       | 334       | 35               | 33                      | \$ 29.70               |
| Dyersburg State | Advanced Emergency Medical Technician Certificate | An industry-recognized certificate or certification, Institution of Higher Education certificate of completion, A measurable skills gain leading to a credential                     | 98%                      | 95%                                    | 4                   | 67%                   | 133%                                   | Emergency Medical Technicians                                                              | 83        | 90        | 8                | 7                       | \$ 16.48               |
| Dyersburg State | Emergency Medical Technician Certificate          | An industry-recognized certificate or certification, A license recognized by the State involved or the Federal Government, Institution of Higher Education certificate of completion | n/a                      | n/a                                    | 0                   | n/a                   | n/a                                    | Emergency Medical Technicians                                                              | 83        | 90        | 8                | 7                       | \$ 16.48               |
| TCAT Northwest  | Certified Production Technician                   | An industry-recognized certificate or certification                                                                                                                                  | n/a                      | n/a                                    | 0                   | n/a                   | n/a                                    | Production Workers; Helpers -- Production Workers                                          | 1146      | 2431      | 1285             | 295                     | \$ 19.20               |

## ETPL Application

| Education Program Information                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                     |                                                                                             |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------|
| <b>Provider:</b> DYERSBURG STATE COMMUNITY COLLEGE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <b>Program:</b> Surgical Technology Program- Associate of Applied Science           | <b>Program ID:</b> 1011213                                                                  |
| <b>CIP Code:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                     |                                                                                             |
| General Information                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                     |                                                                                             |
| <b>Status:</b> Active                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <b>Purpose for adding program:</b> Submit for ETPL Approval and accept participants | <b>Education Program Type:</b> PS - Approved Provider Training - ITA                        |
| <b>Associated Services Code(s):</b><br>300 - Occupational Skills Training - Approved Provider List (ITA); 303 - Distance Learning; 314 - Enrolled In Apprenticeship Training; 324 - Adult Educ w/ Occ. Skills Training - Approved Provider List (ITA); 416 - Youth-Occupational Skills Training - Approved Provider List; 607 - WTP Vocational Education- Training Approved Provider List; 630 - SNAP-Enroll in Voc/Tech training- Approved ETPL provider                                                                            | <b>Apprenticeship:</b> No                                                           | <b>Education Program is a Registered Apprenticeship :</b> No                                |
| <b>Industry Recognized Apprenticeship Program (IRAP)?</b><br>No                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | <b>CIP Code:</b> 510909 - Surgical Technology/Technologist                          | <b>Education Program Name:</b><br>Surgical Technology Program- Associate of Applied Science |
| <b>Education Program Description:</b> A program that prepares individuals under the supervision of physicians and surgical nurses to maintain monitor and enforce the sterile field and adherence to aseptic technique by preoperative surgical team and postoperative personnel. Includes instruction in instrument and equipment sterilization and handling surgical supplies management wound exposure and closure surgical computer and robot operation and monitoring maintenance of hemostasis and patient and team scrubbing. |                                                                                     |                                                                                             |
| <b>Potential Outcome(s):</b> An associate degree                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <b>This program leads to a credential or degree:</b> Yes                            | <b>Name of Associated Credential:</b><br>Surgical Technologist                              |
| <b>Completion Level:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>Attain Credential:</b> AA/AS Degree                                              | <b>Other, Specify</b>                                                                       |
| <b>Certification/License Title:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <b>Certification/License Type:</b><br>National Certification or License             | <b>Green Job Training:</b> No                                                               |
| <b>Partner Business:</b> No                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                     |                                                                                             |
| <b>Description of the partnership or plans to develop partnership:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                     |                                                                                             |
| <b>LWDB Submitted:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                     |                                                                                             |
| Apprenticeship                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                     |                                                                                             |
| <b>Apprenticeship Registration Date:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>Apprenticeship Description:</b>                                                  | <b>Number of active apprentices:</b>                                                        |
| <b>Instruction Methods:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <b>Instruction Length in Weeks:</b>                                                 | <b>Tech, Instruction is provided by another provider:</b>                                   |
| <b>Instruction Provider Name:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <b>Address 1:</b>                                                                   | <b>Address 2:</b>                                                                           |
| <b>Zip:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <b>City:</b>                                                                        | <b>State:</b>                                                                               |
| <b>Program Model:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <b>Apprenticeship program sponsored by another organization:</b>                    |                                                                                             |

### ETPL Application

|                              |                   |                   |
|------------------------------|-------------------|-------------------|
| <b>Program Sponsor Name:</b> | <b>Address 1:</b> | <b>Address 2:</b> |
| <b>Zip:</b>                  | <b>City:</b>      | <b>State:</b>     |

#### Additional Details

|                                                                                                                                                                                                                                                    |                                                                                                                                                                         |                                                                 |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------|
| <b>Financial Aid Available:</b> Federal Loan; Institutional Scholarship; Pell Grant                                                                                                                                                                | <b>URL of Training Program:</b>                                                                                                                                         | <b>Program Prerequisites:</b> High School Diploma or Equivalent |
| <b>Date and Program First Offered:</b> 08/17/2023                                                                                                                                                                                                  | <b>Please provide a reasonable explanation regarding why this is a new program:</b> This is a new program for DSCC that began in the fall of 2023 for the first cohort. | <b>Minimum Class Size:</b> 24                                   |
| <b>Maximum Class Size:</b> 30                                                                                                                                                                                                                      | <b>Number Of Instructors:</b> 2                                                                                                                                         |                                                                 |
| <b>Describe the minimum entry level requirements or prerequisites:</b> GPA of 2.5<br>Learning Support classes completed<br>Upon admission, must pass criminal background check, pass a drug screen and submit immunizations per clinical contract. | <b>Drug/Alcohol Screening Required:</b> Yes                                                                                                                             | <b>Accessibility:</b> Disabled Student Access; On-Site Parking  |
| <b>Describe any equipment used in this program and its adequacy and availability:</b>                                                                                                                                                              | <b>Grievance Procedure:</b>                                                                                                                                             | <b>Grievance Procedure URL:</b>                                 |
|                                                                                                                                                                                                                                                    |                                                                                                                                                                         |                                                                 |
| <b>Refund Policy:</b>                                                                                                                                                                                                                              | <b>Refund Policy:</b>                                                                                                                                                   | <b>Quality Pre-Apprenticeship:</b>                              |
| <b>State Use 1:</b>                                                                                                                                                                                                                                | <b>State Use 2:</b>                                                                                                                                                     | <b>State Use 3:</b>                                             |
| <b>State Use 4::</b>                                                                                                                                                                                                                               | <b>State Use 5:</b>                                                                                                                                                     |                                                                 |

#### Related Training and Instruction

| Provider Name:                                                                                             | Location:              | Organization Type:                    | Provider for Profit: | Leads to Credential/Degree | CIP Code:      | Status: |
|------------------------------------------------------------------------------------------------------------|------------------------|---------------------------------------|----------------------|----------------------------|----------------|---------|
| Code                                                                                                       |                        |                                       |                      |                            |                |         |
| Occupation Titles                                                                                          | Occupation Title       | Providers' Alternate Occupation Title |                      |                            |                |         |
| 29205500                                                                                                   | Surgical Technologists |                                       |                      |                            |                |         |
| <b>Selected Occupation is not noted as in local bright outlook – provide evidence that it is in demand</b> |                        |                                       |                      |                            | Bright Outlook |         |

#### Occupation Skills

**Skill Description:**

**Completion Expectation**

### ETPL Application

|                                                                               |                                                               |                                                            |
|-------------------------------------------------------------------------------|---------------------------------------------------------------|------------------------------------------------------------|
| <b>Number of Credits:</b> 60                                                  | <b>Credit Earned Duration:</b><br>Semester                    | <b>Hourly wage :</b> \$23.00                               |
| <b>Scheduling</b>                                                             |                                                               |                                                            |
| <b>Class Time:</b> 1620                                                       | <b>Lab Time:</b> 500                                          | <b>Other Time:</b>                                         |
| <b>Class Frequency:</b> Weekly                                                |                                                               |                                                            |
| <b>Clock/Contact Hours:</b> 8                                                 | <b>Full-time weeks:</b> 60                                    | <b>Program Format:</b> In-person                           |
| <b>Duration</b>                                                               |                                                               |                                                            |
| <b>Duration Title:</b> Surgical Technology                                    | <b>Primary Duration:</b> True                                 | <b>Duration:</b> 4                                         |
| <b>Schedule Intensity:</b> Full-Time                                          | <b>Weekly Schedule:</b> One Day per Week                      | <b>Class Offered:</b> Day, Summer                          |
| <b>Location</b>                                                               |                                                               |                                                            |
| <b>Location Name:</b> DYERSBURG STATE COMMUNITY COLLEGE - JIMMY NAIFEH CENTER | <b>Address:</b> 3149 Highway 51 South, , Covington, TN, 38019 | <b>Billing Address:</b>                                    |
| <b>External Approvals</b>                                                     |                                                               |                                                            |
| <b>State Approving Agency:</b><br>Tennessee Higher Education Commission       | <b>State Approving Agency Status:</b><br>Approved             | <b>Approval Expiration Date:</b><br>01/01/1900             |
| <b>Other State Approving Agency Approved Programs:</b> No                     | <b>DOE Approved:</b> No                                       | <b>Community College Chancellor's Office Approved:</b> Yes |
| <b>Community College ID:</b> NO                                               | <b>Listed on another state's ETPL?</b><br>NO                  |                                                            |
| <b>Cost Details</b>                                                           |                                                               |                                                            |
| <b>Cost Structure(s):</b>                                                     | <b>Total Cost:</b> \$8,850.00                                 |                                                            |
| <b>Line item</b>                                                              | <b>Amount</b>                                                 |                                                            |
| <b>Books/Fee</b>                                                              | \$7,200.00                                                    |                                                            |
| <b>Books</b>                                                                  | \$1500.00                                                     |                                                            |
| <b>Tools</b>                                                                  | \$0.00                                                        |                                                            |

| SOC     | Description            | 2023<br>Jobs | 2026 Jobs | 2022<br>Resident<br>Workers | 2022 Net<br>Commuters | 2022<br>Employment<br>Concentration | Avg. Hourly<br>Earnings | Median Hourly<br>Earnings | Pct. 10<br>Hourly<br>Earnings | Pct. 25<br>Hourly<br>Earnings | Pct. 75<br>Hourly<br>Earnings | COL Adjusted<br>Avg. Hourly<br>Earnings |
|---------|------------------------|--------------|-----------|-----------------------------|-----------------------|-------------------------------------|-------------------------|---------------------------|-------------------------------|-------------------------------|-------------------------------|-----------------------------------------|
| 29-2055 | Surgical Technologists | 514          | 528       | 440                         | 67                    | 1.28                                | \$25.30                 | \$24.49                   | \$19.18                       | \$22.91                       | \$27.73                       | \$27.23                                 |
| 29-9093 | Surgical Assistants    | 212          | 216       | 201                         | 9                     | 2.76                                | \$30.38                 | \$26.23                   | \$19.15                       | \$22.14                       | \$37.30                       | \$32.70                                 |
|         | <b>Totals/Averages</b> | 725          | 744       | 641                         | 76                    |                                     | \$26.78                 |                           |                               |                               |                               | \$28.75                                 |

Change in Jobs: 19

Regions

| Code  | Description           |
|-------|-----------------------|
| 47045 | Dyer County, TN       |
| 47047 | Fayette County, TN    |
| 47075 | Haywood County, TN    |
| 47097 | Lauderdale County, TN |
| 47157 | Shelby County, TN     |
| 47167 | Tipton County, TN     |